

Petawawa Predators Swim Club
Executive Meeting
Date 4 March 2025
(In-Person at Dundonald Hall)

Attendance: Sarah Voisin – Vice President
Victoria Kloos – Registrar / Officials
Debra Merrick - Fundraising Rep
Natasha Collins – Communications
Liz Morton – Volunteer Coordinator
Kate Quirt – Secretary
Lindsay Donahue – Treasurer
Amanda Grenier – Equipment Manager

Regrets: Jesse Knockleby – President
Roman Nahachewsky – Swim Meet Manager
Chela Breckon – Head Coach
Amanda Burrows – Marketing Rep

Item	Discussion	Action
I	Meeting called to order at 1835hrs	Info
II	<p><u>Previous Business (Open Action Items):</u></p> <p>a. Action Item- Head Coach will look up Swim Canada/Swim Ontario guidelines on how to change the name of the club. Head Coach has sent an email to Swim Ontario and is awaiting their response. Status: Ongoing</p> <p>b. Action Item – Head Coach sent information to Equipement Manager of her preferred digital pace clock. Equipement Manager will look at viable options and report back to executive Status: Ongoing</p> <p>c. Action Item – Vice President confirmed full pool and lifeguards are not available Friday 2 May. Instead looking at hosting a WAVE/PPSC water polo match after the 3 May swim meet for the older athletes. Status: Ongoing</p> <p>d. Action Item – Head Coach presented a price cost estimate to the club for her travel to Halifax for the East coast championships (scheduled end March 2025). Head Coach will fly and arrive a day before the meet to get settled and prepare. Status: Complete</p>	<p>Chela Breckon</p> <p>Amanda Grenier</p> <p>Sarah Voisin</p> <p>Chela Breckon</p>

	<p>e. Action Item – Head Coach confirmed it will not be Coach Jan running the practice for remaining swimmers but deck qualified coaches Alice and Alexi during the East Coast championships. Status: Complete</p> <p>f. Action Item – Vice President confirmed the pool is available to run practices Feb 15 and Feb 17 over the family day weekend Status: Complete</p> <p>g. Action Item – Vice President will book a location for AGM for 22 February 2025 ideally 0830 – 1000. Status: Complete</p> <p>h. Action Item – President and Vice President will reach out to Treasurer for information on current budget and preparing financial update for AGM. Status: Complete</p> <p>i. Action Item – Head Coach will present the Registrar will names of children who would be eligible to switch to the pre-comp program from Fundies. Status: Complete</p>	<p>Chela Breckon</p> <p>Sarah Voisin</p> <p>Sarah Voisin</p> <p>Jesse Knockleby/Sarah Voisin</p> <p>Chela Breckon</p>
III	<p><u>Coaching Update:</u></p> <p>a. Head Coach has placed her advertisement for an adult apprentice coach.</p> <p>b. Action Item – Communications Representative shall forward Head Coach advertisement to swim families and post on PPSC Facebook page</p> <p>c. There were challenges at the GO swim meet this past weekend. These included, athletes arriving late to pool deck and interrupting warm up, families not paying for their swimmers fees therefore Head Coach had to pay with her own funds, swimmers not showing up without any advanced notice, and lack of food for Head Coach on deck</p> <p>d. Action Item – Vice President and Treasurer will look at using an app such as “Team Unify Sports Engine” to collect swim meet fees so Head Coach is not responsible. Registration fees collection will remain the same.</p>	<p>Info</p> <p>Natasha Collins</p> <p>Info</p> <p>Sarah Voisin/Lindsay Donahue</p>

	<p>e. There was discussion about changing the rules around attending swim meets. The talking points included swimmers not being able to attend if not at >50% of practices, if swimmers do not show up to warm up on time, if swimmers have outstanding meet fee payments</p> <p>f. Head Coach wishes the club to purchase 18 kickballs and 3 large fins size 15-17 with short training blade</p> <p>g. Action Item – Equipment Manager will reach out to Head Coach and confirm the specifics of the fins she wishes. She will gather cost estimates for the requested items.</p> <p>h. Head Coach predicts the club will have athletes that will qualify for the Ontario Swimming Championships in July and asks to see if the budget would allow for attendance</p>	<p>Info</p> <p>Info</p> <p>Amanada Grenier</p> <p>Info</p>
IV	<p><u>2025 Season Planning:</u></p> <p>j. 2025 Schedule Summary:</p> <p>27-30 Mar – East Coast Championships 6 Apr – OYO LC invitational 3 May – PPSC home meet 9-11 May – NKB Festival of spring 5-8 Jun – Eastern Regionals LC July – ? Ontario Swimming Championships</p> <p>k. March Break will now include two practices for Jr and Sn Comp Monday 10 March 1700-1900 hrs and Wednesday 12 March 1700-1900 hrs. The practice on 8 March will be cancelled. There will be routine practice on 15 March.</p> <p>l. Action Item – Communication Rep will send out to communications to swim families about swim practice change over march break</p> <p>m. New Meet Manager will be oriented to new role by Swim Meet Manager during 3 May swim meet</p>	<p>Info</p> <p>Info</p> <p>Natasha Collins</p> <p>Sarah Voisin</p>
V	<p><u>Other Business / Routine Updates:</u></p> <p>n. There are currently no swimmers on the waiting list for this season. There are 10 swimmers who expressed interest in starting in the fall season.</p>	<p>Info</p>

	<p>o. Planning for the Swim-a-thon is underway. The Fundraising Rep will purchase prizes as per the budget for this event. As athletes begin their fundraising with their first \$25 donation they will receive a star to celebrate. Coaches are again agreeable to participate in the “pie in the face” event for top fundraisers.</p> <p>p. Action Item – Head Coach to determine T-shirt design for PPSC athletes</p> <p>q. Equipment Manager informed the club that the swim caps have been ordered and shortly ribbons for the heat winners will be purchased.</p> <p>r. Action Item – Equipment Manager will purchase 90 metals for the swim-a-thon</p> <p>s. Volunteer Rep will send out a summary email to swim parents to inform them of their volunteer point status</p> <p>t. Action Item – Officials Representative will reach out to Jim about offering an Inspector of Turn course and if he has additional time, also an Inspector of Stroke course</p> <p>u. The budget was presented by the Treasurer and the club remains in a positive financial position.</p> <p>v. Vote – A motion was made to pass the budget as presented by the Treasurer by the Communications Rep and was seconded by the Registrar. All present voted in favour and the motion was passed.</p>	<p>Info</p> <p>Coach Che</p> <p>Amanda Grenier</p> <p>Info</p> <p>Info</p> <p>Victoria Kloos</p> <p>Info</p> <p>Vote</p>
VI	<u>Next Meeting:</u> 1 April 1830 hrs at DDH conference room	Info
VII	<u>Adjournment:</u> Meeting adjourned by PPSC Vice President at 2001 hrs.	Info

SVoisin

Sarah Voisin
Club Vice President
Date: 5 March 2025

KM

Kate Quirt
Club Secretary
Date: 5 March 2025

COMMENTS:

Caeley Stevens
Recreational Coordinator

Date

Brendan Cunliffe
Manager Community Recreation

Date

RECOMMENDED/NOT RECOMMENDED

Nathan Lane
Senior Manager PSP

Date

APPROVED/NOT APPROVED

LCol N.B. Forsyth
Deputy Commander 4 CDSG

Date

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