



**Shilo Military Family Resource Centre  
Board of Directors  
Agenda for 25 June 2025 5:30 p.m.**



**Mission Statement**

“Recognizing the uniqueness of the military lifestyle, the Shilo MFRC will provide individuals, families and our community, with tools to foster growth, resilience and belonging”

**1. Call Meeting to Order 1731**

- a. Present for today’s meeting: Cat, Mary, Megan, Evan, Nicki, Christine, Rob, Chris and Kailen

**2. In Camera Session**

**3. Introduction(s) / Opening Remarks**

**4. Presentation of Agenda.**

**5. Previous Minutes**

- a. Shilo MFRC BoD Meeting Minutes 29 May 2025
- b. Motion to accept as presented by Christine, seconded by Evan, all in favour

**6. Old Business:**

- a. Outstanding from Previous Minutes:
- b. Emailed Motions:
  - 1) nil

**7. Committee Updates:**

- a. Executive / Advisory Committee Updates:
  - 1) Officer Vacancies
    - 1. Chair nominated for Board Chair by Christine Wright, seconded by Evan Robichaud , all in favour
    - 2. Treasurer – Mary OCallahan nominated by Nicki Ziler, seconded by Megan Nocq-MacRae, all in favour
  - 2) Reinstallation of Officers
    - 1. Vice Chair – Evan Robichaud reinstalled as Vice chair, Mary seconded, all in favour
    - 2. Treasurer
    - 3. Secretary - Cat reinstalled as secretary, Evan seconded, all in favour
- b. Finance Committee Updates:
  - 1. COLA – to be discussed in camera session Motion to accept COLA finances as recommended by Nicki, seconded by Evan, all in favour
  - 2. April package - Nicki makes a motion to accept April package as presented, Mary seconded, all in favour
  - 3. Projected project expenses

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4. May package - Nicki makes a motion to accept May financial package as presented, Megan seconded, all in favour
5. Univerus/BookKing quote – Nicki motions to approve Univerus booking quote as presented, seconded by Evan, all in favour.
6. Staff anniversary recognition - Document as presented is recommended to move forward with.
7. Base supplemental agreement
8. ECE/CCA wage review – in camera session – Motion to accept ECE/CCA wages as recommended by Nicki, seconded by Mary, all in favour.

c. Child Services Committee Update:

- 1) PD Days Update – Megan motions to approve province of Manitoba new guidelines for PD days for ELCC staff: 3 PD days in 2026, 4 PD days in 2027, 5 PD days in 2028; seconded by Evan, all in favour.
- 2) Serious Incident - discussed

**8. New Business**

- a. Recognition
- b. Correspondence
  - 1) [Customizable Board Governance Manual and Support Services](#)
  - 2) [Manitoba Education and Early Childhood Learning Summer 2025 Newsletter](#)
  - 3) [Base Supplemental Agreement](#)
  - 4) [Manitoba Early Childhood Educator Awards of Excellence](#)
- c. Miscellaneous

**9. Daycare Report**

137 wait list, 102 military/ 12 MFRC-NPF-Civillian  
-11 unborn  
-66 Infants  
-50 Preeschool (2-5 years)  
-10 School age  
-11 open school age will be filled by current kinders oct 25  
Quartely checks made april 25  
1 ECE hired – SP Preschool  
1 ECE Hire – TW Inf rm  
1 ECE now on Mat leave  
1 CCA Hired MF Inf rm  
1 ECE Hired sept 1 school age

**10. ED Report**

- a. Report Review: See report



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**11. Ex Officio Reports:**

- a. CFB Shilo;
- b. 1 RCHA;
- c. 2 PPCLI.

**12. Round Table.**

Nicki - Requesting some promotional material to be posted on various means to recruit some new board members.

Going in camera at 6:40

Going out of camera 7:23

Motion to accept and approve the COLA for MFS staff as presented.

- Motion: Nicki
- Second: Evan
- All approved

Motion to accept and approve the ELCC wages as presented.

- Motion: Nicki
- Second: Mary
- All approved

Next Meeting – 19 Aug Board Meeting at 1800

**13. Adjournment**