

**Shilo Military Family Resource Centre  
Board of Directors  
Minutes for 1 May 2025 5:30 p.m.**



**Mission Statement**

“Recognizing the uniqueness of the military lifestyle, the Shilo MFRC will provide individuals, families and our community, with tools to foster growth, resilience and belonging”

**1. Call Meeting to Order** \_5:31 p.m.

- a. Present for today’s meeting: Christine, Nic, Megan, Evan, Mary, Rob, Kailen and Chris (and prospective board member Rachel)

**2. In Camera Session** will be held at end of meeting 6:45-7:00

**3. Introduction(s) / Opening Remarks**

- a. Held introductions today as Rachel Parker (prospective board member) was present for tonight’s meeting.

**4. Presentation of Agenda.**

- a. Motion for today’s agenda motioned
- b. by Nicky, seconded by Mary

**5. Previous Minutes**

- a. Shilo MFRC BoD Meeting Minutes 27 March 2025
- b. Motion for last meetings minutes motioned by Evan, seconded by Megan

**6. Old Business:**

- a. Outstanding from Previous Minutes:
  - 1) Board Policy
    - 1. By-Laws - for AGM
    - 2. Changes will be substantiated and presented at AGM
- b. Emailed Motions:
  - 1) nil

**7. Committee Updates:**

- a. Executive / Advisory Committee Updates:
- b. HR Committee Updates:
  - 1) moving to ad hoc committee
  - 2) Motion to change status of HR committee to ad hoc committee by Christine, seconded by Mary
- c. Finance Committee Updates:
  - 1) Interim March package
  - 2) Supplemental funding letter COLA (cost of living adjustment)
    - 1. Motion to move this to the in-camera session by Christine, seconded by Megan
  - 3) Rural Grant

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1. Not allocated yet at this time
  - 4) Canadian Parents for French - Kaylee
  - 5) Grants
    1. Sunrise Credit Union
    2. Canada Summer jobs (Rec'd two Canada summer job)
  - d. Child Services Committee Update:
    - 1) Transportation Policy Review
    - 2) Sensory Room tabled for now, equipment in these rooms has been spready through the ELCC for use from the children.
- 8. New Business**
- a. Recognition
    - 1) Teal Up
    - 2) ECE Week
  - b. Correspondence
    - 1) MVFSP Compliance and Assurance Review Program FY 25-26
    - 2) Westoba Letter for authorized signatures
    - 3) AGM and staff expectations
    - 4) CFMWS National Volunteer Recognition Program (NVRP) Funding Notification
    - 5) Circular Link - [https://gov.mb.ca/education/childcare/childcare\\_news/current\\_circulars.html](https://gov.mb.ca/education/childcare/childcare_news/current_circulars.html)
  - c. Miscellaneous
- 9. Daycare Report**
- a. Wait list: 128 children;
    - 1) 101 MILITARY/ 6 MFRC MPF DND / 2 MFRC ELCC / 19 CIVI
    - 2) 17 UNBORN
    - 3) 57 INFANTS
    - 4) 46 PRESCHOOL
    - 5) 8 SCHOOL AGE
      1. Data requested from children services team with desired dates for starting care to garner understanding of needs for expansion potentials
- 10. ED Report**
- a. Report Review: See report
    - 1) As presented
- 11. Ex Officio Reports:**
- a. CFB Shilo;
  - b. 1 RCHA;
  - c. 2 PPCLI.



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- 1) No ex-officio's present

**12. Round Table.**

Next Meeting – May 29, 2025 @ 5:30pm

**13. Adjournment 6:45 p.m.**