

3CDSB GRN WAINWRIGHT GARDEN CLUB

10 May 2024

Distribution List Club

President
Community Recreation Coordinator
Manager FS&R
Senior Manager PSP
Grn COS

MINUTES OF 3 CDSB GRN WAINWRIGHT GARDEN CLUB ANNUAL GENERAL MEETING HELD IN PERSON ON 10 MAY 2024

Chairperson:

President – MCpl Jason Morrison, 1MP Detachment

Executive:

Vice-President – Cpl Devon Lyons, 1 MP Detachment

Treasurer – WO Patrick Theriault, CMTC

Secretary – Cpl Adam McDonald, 1 MP Detachment

Councilor – Michael Leitch, Civ

PSP Rep – Jessica Robichaud, Civ

Members in attendance:

<u>Rank</u>	<u>Name</u>	<u>PSP Status</u>
Civ	Laura Booth	Regular
Civ	Shelley Tams	Regular
Civ	Sarah Scott	Regular
Civ	Jillena Hawkins	Regular
Civ	Mabel Tan	Ordinary
Civ	Michael Leitch	Ordinary
Cpl	Jeremy Ferron	Regular
Vet	Mathieu Hachey	Regular
Civ	Dale Hayes	Ordinary
MCpl	Blair Marchand	Regular
Cpl	Megan Doucet	Regular
Cpl	Devin Lyons	Regular
Cpl	Adam McDonald	Regular

Absent:

<u>Rank</u>	<u>Name</u>	<u>PSP Status</u>
WO	Philip DeGuerre	Regular
Civ	Alyssa Steele	Regular
Civ	Monica Lofts	Regular
Civ	Cynthia McLauchlan	Regular
Cpl	Christopher Chamberlain	Regular
Cpl	Sarah Radke	Regular
MWO	Michael Hill	Regular

INTRODUCTORY REMARKS

1. The meeting was called to order at 1834 hrs. The President welcomed all to the 2024 Garden Club AGM. Welcomed new and returning members to the AGM.

DISCUSSION

2. Review of Previous Minutes. Reviewed previous meeting minutes. No issues or questions arose from members.

Motion: Motion to accept the minutes from 08 May 2023

Moved By: Cpl Megan Doucet

Seconded By: MCpl Blair Marchand

Motion Approved

3. President's Remarks.

- a) The President thanked those who helped by mowing the grass adjacent to vacant plots last year and encouraged the same for this year.
- b) Advised members to let the Executive Committee know if they were going to vacate their plot so that it can be added to the list of plots needing tilling.
- c) In order to keep weeds down, all members are responsible to follow Bylaw 20, which says that excessive weeds need to be kept in check. A recurring issue year after year is that members do not keep the weeds in check. The Executive Committee will conduct regular inspections and, if any plots are not up to standard, the owner will be notified and given three days to remedy the problem. If that member is away on leave/ holidays and unable to address the issue within

those three days, they are to notify the Executive Committee and an extension will be granted.

- d) Throughout the growing season, the vacant plots are tilled to keep weeds down and members are asked to mark off the edges so nothing gets accidentally tilled under. Members were advised the only approved markers are wooden stakes as they will not damage the tiller.
- e) Members are reminded to make sure no hoses are laid across or through vacant plots so that they aren't hit during tilling.
- f) Reminder to members to report damaged or broken equipment so it can be repaired and/or replaced as needed.
- g) Announced the registration fee & rental fee for those who hadn't paid yet would be collected at the Base gym and that cash, debit, and credit were available. Also plot assignment would be issued when payment was made.

4. Budget.

- a) Treasurer Patrick Theriault presented last years budget to the council with a projected ending balance of 2024 if no purchases are made.

2023 FINAL			
Budget Item	Revenue (\$)	Expense (\$)	Total (\$)
Starting Garden Club fund			\$3,040.78
Registration fee (29)	\$414.41		
Equipment rental fee (10)	\$142.90		
Equipment maintenance		\$0.00	
New equipment		\$0.00	
End of season (2023) balance			\$3,598.09

2024 PROJECTED BUDGET			
Budget Item	Revenue (\$)	Expense (\$)	Total (\$)
Starting Garden Club fund			\$3,598.09
Registration fees (~22)	Approx. \$330.00		
Equipment rental fee (~20)	Approx. \$300.00		
Equipment maintenance		0.00	
New equipment		0.00	
Forecasted end of season (2022) balance			\$4,228.09

Motion to approve 2023's final budget and 2024's projected budget:

Moved By: Cpl Meagan Doucet

Seconded By: MCpl Blair Marchand

Motion Approved

7. Election of New Executive Committee Members. This year executive positions were elected as followed:

Vice President

Motion: Position to accept Cpl Devin Lyons

by: Laura Booth

Seconded By: Michael Lietch

Motion Approved

Secretary

Motion: Position to accept Cpl McDonald

By: Jillena Hawkins

Seconded By: Dale Hayes

Motion Approved

9. Open Discussion.

- a) The president advised members that the water should be turned on around the long weekend in May, weather permitting. President advised they will email members when it was turned on.

- b) The president advised that there would be a hose hooked to the water tap just outside the seecan to wash off the tillers and tools after use this is to keep mud and soils out of the seecan, and to keep tools from rusting.
- c) The President advised members that the first tilling of the season has been completed.
- d) There was discussion about the usage of chemicals and traps by RPOU to help control the gofers. RPOU will treat areas outside the garden club. However, cannot treat within garden club area due kids and animals in the area.
- e) It was recommended by the committee to avoid the use of hay as this only promotes weed growth.

10. Closing Remarks. None.

ADJOURNMENT

11. The meeting was adjourned at 1924 hrs.

Motion: Motion to accept

Moved By: Michael Lietch

Seconded By: Sarah Scott

J. Morrison

MCpl, President

L 2246

A.McDonald

Cpl, Secretary

L 2224

Distribution List

Jason Morrison

28 May 24

Garden Club President

Date

Recommended / Not Recommended

28 May 2024

Community Recreation Coordinator

Date

Recommended / Not Recommended

FS&R Manager

Date

Recommended / Not Recommended

Senior Manager PSP

Date

Recommended / Not Recommended

3 CDSB Garrison Wx COS

Date

Recommended / Not Recommended