

**Winnipeg Military Family Resource Centre
Record of Discussions – Annual General Meeting (AGM) 2024**

Location: Zoom

Date: 25 June 2024

In Attendance - Board:

Allison Payne, *Executive Director*
Stephanie Fan, *Nursery School Rep*
Kelly Riess, *Secretary*
Melanie Maher, *Vice-Chairperson*
Dylan Lee, *Chairperson*

Chelsea Mitchell, *Member at large*
Cecil Stewart, *PAG Rep*
Fiona Li, *Treasurer*
Jim Sandall, *Member at large*
Philippe Cousineau, *17 Wing Comd Rep*

Regrets / Excused:

Jen Rempel, *Member-at-Large*

1.0 Call to Order:

The AGM scheduled for 25 June 2024 was called to order at 6:08 p.m.

2.0 Land Acknowledgement, Welcome & Opening Remarks:

The Chairperson recognized that the Winnipeg MFRC and Thunder Bay MFRC provide services, programs, and support on the ancestral lands of the Anishinaabe, Anishinabewaki, Cree, Oji-Cree, Dakota, Dene, and Red River Métis

3.0 Introductions

The Chairperson welcomed and introduced the following guests to the WMFRC Board of Directors and members of the military community attending the meeting:

- a. Chief Warrant Officer Phillippe Cousineau, 17 Wing CWO
- b. Michael Delaurier, The Exchange Group (Auditor)
- c. Cohen Rutledge, The Royal Canadian Legion Manitoba and Northwest Ontario
- d. George Abelev, iRangers

4.0 Address by CWO Cousineau:

CWO Cousineau thanked the Chairperson for the warm welcome and greeted all in attendance. He also expressed his thanks to everyone supporting the military and military families.

5.0 Review and Approval of Meeting Agenda:

The meeting agenda was reviewed. There was a motion to accept the agenda.

Motion by: Melanie Maher
Seconded by: Dylan Lee
Results of Vote: The motion was approved unanimously.

6.0 Review and Approval of Minutes

There was a motion that the minutes from the 2023 Annual General Meeting be approved as reviewed.

Motion by: Melanie Maher
Seconded by: Dylan Lee

7.0 Presentation and approval of audited financial statements 2023/2024

MFRC Childcare Centre - Michael Delaurier presented the Independent Auditor's Report for the MFRC Childcare Centre.

Further details relating to these statements can be obtained through the WMFRC.

A motion was made to accept the 2023-2024 Audited Financial Statements for the MFRC

Motion by: Melanie Maher
Seconded by: Dylan Lee
Results of Vote: The motion was approved unanimously

Winnipeg MFRC – The Auditor's report on the 2023-2024 financial statements for the Winnipeg MFRC were presented.

Further details relating to these statements can be obtained through the WMFRC.

A motion was made to accept the 2023-2024 Audited Financial Statements for the Winnipeg Military Family Resource Centre as presented.

Motion by: Melanie Maher
Seconded by: Dylan Lee
Results of Vote: The motion was approved unanimously

8.0 Annual Report 2023-2024

Allison Payne, the WMFRC Executive Director, opened her remarks with thanks to all the staff and volunteers who helped to produce the report. She also thanked the staff at the Thunder Bay Satellite Office.

After voicing her appreciation to staff and volunteers, Allison proceeded with summarizing the 2023-2024 year annual report which can be obtained through the WMFRC.

A motion was made to accept the WMFRC Annual Report for the 2023-2024 fiscal year as presented.

Motion by: Melanie Maher
Seconded by: Dylan Lee
Results of Vote: The motion was approved unanimously

9.0 Election of Board Members

There were no new Board members elected during the AGM. New members brought onto the board since the last AGM were nominated and accepted through acclamation. All members of the Board were introduced.

10.0 Old Business

There was no old business outstanding from the last Annual General Meeting.

11.0 New Business

11.1 Appointment of Auditor for 2024-2025 Fiscal Year

There was a motion to appoint The Exchange Group as auditor for fiscal year 2024–2025

Motion by: Melanie Maher
Seconded by: Dylan Lee
Result of votes: The motion was approved unanimously.

11.2 Approval of Board Actions

There was a motion to accept the actions and decisions of the 2024–2025 Board of Directors was passed unanimously.

Motion by: Melanie Maher
Seconded by: Dylan Lee
Result of votes: The motion was approved unanimously.

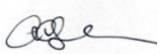
12.0 Open Discussion – None.

13.0 Adjournment - The Chairperson thanked everyone for attending and adjourned the meeting at 7:01 p.m. Central Time.

Minutes Prepared by:	Kelly Riess, Secretary
Secretary Signature:	

	Dylan Lee, Chairperson	Melanie Maher, Vice-Chairperson
	Date:	Date:

Minutes reviewed by Executive Director

Minutes Reviewed:	
	Allison Payne, ED (as review only; not approval of the minutes)
	Date:

ATTENDANCE - 26

	Last Name	First Name	Voting Eligibility	Category
1	Cousineau	Philippe	Yes	Community/Board
2	Dea	Janet	Yes	Community
3	Fan	Stephanie	Yes	Community
4	Jones	Jessica	Yes	Community/Staff
5	Langlais	Edith	Yes	Community
6	Lee	Dylan	Yes	Community/Board
7	Maher	Melanie	Yes	Community/Board
8	Matiowsky	Carole	Yes	Community/Staff
9	McFeeters	Kristen	Yes	Community
10	Mitchell	Chelsea	Yes	Community
11	Reid	Tamika	Yes	Community/Staff
12	Riess	Kelly	Yes	Community/Board
13	Sandall	Jim	Yes	Community/Board
14	Shekhawat	Dalip	Yes	Community
15	Stewart	Cecil	Yes	Community/Board

Summary

Community 6 all voting

Board 6 all voting

Staff 11 3 voting

Guest 3

Total 26

Total voting 15

1	Abelev	George	No	Guest/iRangers
2	Brennan	Jenny	No	Staff
3	Camaclang	Marilyn	No	Staff
4	Delaurier	Michael	No	Guest/Auditor
5	Dubois	Samanta	No	Staff
6	Dunning	Kim	No	Staff/CCC Director
7	Hamilton	Matt	No	Guest/Other
8	Harrison	Evelyn	No	Staff/Thunder Bay
9	Payne	Allison	No	Staff/Executive Director
10	Peters	Brigitte	No	Staff
11	Reyes	Corinne	No	Staff/Nursery School Director

Total non-voting 11