MFRC
Calgary Military Family Resource Centre

CRFM
Centre de ressources pour les familles des militaires

Minutes

Annual General Meeting (AGM) - Calgary Military Family Resource Centre September 13, 2025, 11:00am

Location: The Military Museum, 4520 Crowchild Trail S.W. Calgary, AB T2T 5J4

Present

Jonathan Perkins	Chair
JJ Martin	Vice-Chair
Mark Dahlman	Director
Glen Adkins	Director
Chinyere Adegboyega	Director

Regrets:
Tom O'Sullivan
Krissy Doner
Nick Sealy-Thompson

Online

Alex Kishkovich	Treasurer
Kate Thrasher	Director

Staff

Barbara Pohl	Executive Director
Amy Edgar	Communications Coordinator
Sia Jade	Executive & Administrative Coordinator
Bradley Hancock	Bookkeeper

Online

Megan Reviczky	Red Deer Community Outreach Coordinator

Ser	Item	Responsibility	Start Time
1.	Welcome & confirm connection with virtual participants and cover various administrative requirements to include: • Acknowledgment of the Traditional Territories Welcomed the attendees and confirmed online attendants. Traditional Territories acknowledged. Extended gratitude towards our community, supporters, staff, volunteers, and base commander.	ED	11:02
2.	Call to Order The Annual General Meeting was called to order at 11:05 AM	Chair	11:05
3.	Quorum and Notice of the Meeting Proper notice has been given of the meeting There are 7 Directors and 10 Members, Family, Veterans, present constituting a quorum for the proper conduct of business. 0 proxies were received	Chair	11:06

4.	Approval of the Agenda Motion: That the Agenda of the Annual General Meeting held on 13 Sept 2025 be accepted as presented Moved: Jonathan Perkins Seconded: Mark Dahlman Carried	Chair	11:06
5.	Approval of the Previous Minutes of the AGM, September 14, 2024 <u>Motion:</u> That the Minutes of the previous AGM dated September 14, 2024, be accepted as presented Moved: Jonathan Perkins Seconded: Chinyere Adegboyega Carried	Chair	11:07
6.	Introduction of the Board The board Chair introduced all directors to the AGM and thanked them for all their continued support and hard work in the past year. Current member board is within accordance of bylaws.	Chair	11:08

7.	Recognition
	• Board of Directors (Farewells)
	  o Fiona McLean
	    ▪ The Board Chair was honoured to recognize the former Board Chair. Chair Perkins spoke to the history of Fiona's contribution and journey with the MFRC. She has generously given her time and keeps military families in her heart with her work. Her legacy will continue to inspire us for years to come.
	• Executive Director & MFRC Staff
	  o Lorelei Arnett (Farewell)
	    ▪ The Board Chair recognized Lorelei for her time and dedication. Talking about the ways in which she has improved the lives of our community. Thanking her for contribution over the years.
		Chair	11:09

8.	Governance Nominations & Human Resources Presentation • Election of Directors for the Calgary MFRC • <u>Motion:</u> That the following candidate(s) be appointed to the Board of Directors of the Calgary MFRC for a three-year term in accordance with bylaws: o Mark Dahlman • On behalf of Tom O'Sullivan presented Moved: Jonathan Perkins Seconded: Chinyere Adegboyega Carried	Chair of GN & HR	11:14
9.	A&F Committee • Presentation of Audited Financial Statements for March 31, 2025 o <u>Motion:</u> The audited financial statements for the fiscal year ended March 31, 2025, be approved as presented. Moved: Alex Kishkovich Seconded: Lorelei Arnett Carried • Appointment of Auditors for Fiscal Year 2025-2026 <u>Motion:</u> That Dart Bryant LLP be appointed as financial auditors for the Calgary MFRC for the fiscal year ending March 31, 2026. Moved: Alex Kishkovich Seconded: JJ Martin Carried Asked the floor if there are any discussions or questions. Fiona thanked the organization for how they handled the finances for the year. Comments from the floor about the success of the financial year. Treasurer said that the process for the audit went smoothly this year and there were no issues with statements, and congratulations to MFRC Bookkeeper, Brad Hanckock, for his good work this year. The Chair extended thanks to Brad and the staff for their transparency and accountability. Commented that Dart Bryant has stepped up to provide their service for us. JJ Martin from the floor has confirmed that there is no conflict for having Dart Bryant as auditors next year.	Treasurer & Chair of A&F	11:15

10.	Presentation on past years highlights through FY 2024-2025 ◦ Annual Report to Community • Thanking the current staff and listed the team and recognizing the roles as well as the summer students. • Commendations to Amy for compiling the content for the annual report and put forth a great story of the work that has been done. • Looking at a year in numbers to explore the impact we had on the community. • Discussed the new initiatives introduced this year were fit for purpose, listening to the community about what they need from us in terms of supports and opportunities. Extending thanks to our regional offices for reaching community members we might not have been in contact with before. • Reviewed a testimonial we received from the new pet care subsidy boarding program. • Looked at our community engagement through booths, events, parade nights, enrolments, and quality of life tickets to help build stronger ties with military families and their communities. • Deployment support for reservist families highlighted through our deployment support event with Flames Player, Ryan Lomberg. • Morale mail also offers support to our deployed members by keeping them connected to us here at home. • Thanking True Patriot Love (TPL) for their support which allowed us to expand the offerings we have for our youth in community. • Highlighted the Stairs of Strength fundraising event and how it brings our internal and external community together to create a powerful space for awareness and connectivity. LCol Cooper climbed over 1000 stairs that left an impression. Recognizing that the amount raised this year doubled from last. • Acknowledging the volunteers and how essential they are to everything that is done at the MFRC. In last FY 131 volunteers gave 2,364 hours equaling over $59,00 in savings for time – expressing the gratitude and celebrating that volunteer impact doubled. • Discussing the source from which we receive finding and discussing how we thoughtfully use the money to make an impact the best we can. A year of thoughtful expenditure. • Questions open to the floor, none raised.	ED	11:20
11.	Closing Remarks Chair • Thanks to the staff, members, and volunteers for another successful year at the MFRC. Acknowledged that there have been changes in command structure which have now shifted from Edmonton to Suffield • Mentioning new commander and his command team have been met with and they are committed to continuing the trend of support and will meet quarterly. • Recognizing there was a change in the command	Chair/Vice Chair	11:34

	structure in 41 CBG as well. • While there has been change, we are engaged in maintaining these relationships and maintaining support and structure. • We are not alone on this journey; we have support from all areas. Although this may be a time of tumultuous moments, and there may be an increase in deployments, we greatly respect our role in making sure their families are supported while members are away • Thanking once again the staff, volunteers, and fellow board members No remarks from the floor.		
12.	Adjournment Moved: Jonathan Perkins Seconded: Mark Dahlman Carried There being no further business, the formal portion of this meeting is hereby adjourned at 11:38.	Chair	11:38

Signed: J. Perkins
Jonathan Perkins, Board Chair

Signed:
Sia Jade, A/Secretary

Dated: 2025.11.13

Dated: September 16, 2025